



# Partners In Education Dragon Boat Festival

Saturday, July 24, 2010

International Park

Downtown Toledo

Presented by:



Husky

BP - Husky Refining LLC

## 2010 Food Vendor Registration

**Please read entire application carefully, prior to filling it out. Print clearly.**

Business Name: \_\_\_\_\_ Contact \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### **List all items you plan to serve:**

**Food will be:** (check all that apply) \_\_\_ pre-packaged; \_\_\_ on site cooking required; \_\_\_ No cooking required; \_\_\_ individually wrapped; \_\_\_ Bulk transported/portions served on site; other: \_\_\_\_\_

**Only One 110-volt, 30 amp electrical outlet will be provided (space limited – first applied = first served).**

Do you need electricity: \_\_\_ yes; \_\_\_ no; if yes, how many outlets required: \_\_\_\_\_

Will you bring a generator: \_\_\_ yes; \_\_\_ no (must be muffled for sound)

**How will you provide temperature control for food in the booth (Steam trays, coolers, etc.)?** \_\_\_\_\_

**How will you provide temperature control during transportation of food?** \_\_\_\_\_

### **PORTIONS & NUMBERS TO SERVE:**

There is no way to know exactly how many you will serve- crowds are large. (Approx. 3000-4000)

#### **You will need to provide:**

- Sanitizer for rinsing and storing wiping cloths, cutting surfaces (one tsp. liquid bleach/gallon water)
- Any equipment needed for the serving, warming, cooling, & storage of your food
- Containers (Plastic, Styrofoam, etc) and utensils (forks, spoons, etc.) for serving of food
- Event menu and pricing
- Tablecloths, skirting and or decorations for your booth (as desired)
- Appropriate electrical extension cords (if needed)

### **RULES & REGULATIONS:**

- Event is held Rain or Shine – Saturday, July 24, 2010 – International Park
- Time of service. **Vendor booths are open 9:00 a.m. - 4:00 p.m.**
- Applications will be reviewed upon receipt. Approval is based on festival needs and space limitations.
- **No alcoholic beverages may be sold or consumed.**
- No glass bottles permitted for safety reasons.
- **Food vendors may not serve beverages unless authorized by Partners In Education. (Strict compliance)**

**SITE INFORMATION:**

**Space Fees:** A 10x10 space fee is \$200.00 - (Double spaces may be purchased.) and includes one 110-volt, 30 amp electrical hook up (Each additional hook is a \$50 charge)

**Tent Rentals:** A 10x10 tent may be rented for the day for a fee of \$150.00 (Includes set-up and tear-down)

**SET-UP:**

Trailers with electrical and/or propane must be placed on Friday (time TBD) - on-site security Friday p.m. Saturday -set-up may begin at 7 a.m. **must be complete by 8:30 A.M. and ready to serve by 9:00 a.m.**

**SIGNAGE:**

Clearly posted so that the public can easily see what you are offering. Prices must be clearly marked.

**CLEANUP:**

After 4:00 p.m. you may close your booth. **Vendors are required to bag trash and place it in the dumpster** that is provided next to the Toledo Rowing Club building. There will be a greywater container located near the restrooms in the food area of the park for disposal purposes. Nothing should be emptied into the park or on the grass.

**PLEASE COMPLETE THE FOLLOWING:**

I will require \_\_\_\_ 10'x10' space(s) at \$200.00 as a food **or** beverage **only** vendor

**OR**

I will require \_\_\_\_ 10'x10' space(s) at \$250.00 as a food **and** beverage vendor

\*\*\*(Beverage prices are 12 oz.water = \$1.00 or Soda 20 oz = \$2.00)\*\* Strict Compliance

I will require \_\_\_\_ electrical service. Additional service \_\_\_\_ at \$50.00 per hookup Total \$ \_\_\_\_

I will require \_\_\_\_ tent(s). \_\_\_\_ tent(s) at \$150.00 each = \$ \_\_\_\_

Payment Method: \_\_\_ Check; \_\_\_ Visa; \_\_\_ MasterCard

**Card #** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**\*\*Proof of insurance and copy of your vendor license must accompany this agreement and must be on display during the event.\*\*\***

As directed by the City of Toledo, it is your responsibility to have a valid food service license (Mobile or temporary) on display during the festival. Information on these can be obtained from the Lucas County Health Department at: 419-413-4864. **Failure to comply with these guidelines will result in revocation of this contract.**

**Signature denotes that I have read all the rules and regulations above and agree to comply**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**We appreciate your interest in the Partners In Education Dragon Boat Festival.**

We will confirm you as a Dragon Boat Festival vendor by June 11, 2010. Should you have questions or need additional information, please contact Partners In Education. Keep one copy of this application for your files.

**Return one copy to:**

**Fax: 419-242-2239 (Do NOT fax credit card information) - please call it in 419-242-2122**

**Mail: Partners In Education, 1320 Madison Ave., Suite 100 Toledo, OH 43604**